



**FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY**

2018-2019 Sarpy YMCA Preschool Registration Form

Child's First Name: _____ **Last Name:** _____ **Date of Birth:** _____

Child is a Member (M): _____ **Child is a Non-member (NM):** _____

Morning or School Day	Class Choices: Please select one	Class information	Price (Monthly)	Registration Requirements
Morning Option		3 year old class Tuesday/Thursday 9:00am-11:30am	M: \$80 NM: \$110	Child must be 3 years old by August 31 st and potty trained.
Morning Option		4 & 5 year old class Mon/Wed/Fri 9:00am-11:30am	M: \$120 NM: \$170	Child must be 4 years old by August 31 st .
Morning Option		3 year old class Mon/Wed/Fri 9:00am-11:30am	M: \$120 NM: \$170	Child must be 4 years old by August 31 st .
School Day Option		3 year old class Tuesday/Thursday 9:00am-2:30pm	M: \$175 NM: \$225	Child must be 3 years old by August 31 st and potty trained.
School Day Option		4 & 5 year old class Mon/Wed/Fri 9:00am-2:30pm	M: \$265 NM: \$335	Child must be 4 years old by August 31 st .
School Day Option		4 & 5 year old class Mon - Fri 9:00am-2:30pm	M: \$365 NM: \$415	Child must be 4 years old by August 31 st .
Afternoon Option		3 year old class Tuesday/Thursday 12:00-2:30pm	M: \$80 NM: \$110	Child must be 3 years old by August 31 st and potty trained.

\$60 Non-Refundable Registration Fee required to enroll.

Important Preschool Dates: Preschool will begin on **9/4/2018.**

The following days will be observed as off days for the Sarpy YMCA Preschool Program.

October: 10/8/2018 & 10/26/2018

November: 11/21/2018-11/23/2018 **December:** Winter Break: 12/24/2018-1/4/2018 **January:** 1/21/2019

February: 2/18/2019

March: Spring Break: 3/11/2019-3/15/2019

April: 4/19/2019

May: Last Day of School: 5/23/2019

Registration Check List:

Parent Brochure Acknowledgement is signed

Childs immunization & a recent photo

CHILD INFORMATION & HEALTH FORM

Child: First Name _____ MI _____ Last Name _____

Address _____ Home Phone _____

City _____ State _____ Zip _____ Gender _____

Birthday _____ Age _____ School _____ Grade going into _____

Family's Annual Income

- Under \$10,000
- \$10,000 - \$19,000
- \$20,000-\$29,000
- \$30,000-\$39,000
- \$40,000-\$49,000
- \$50,000-\$59,000
- \$60,000 and over
- Unknown

Ethnic Background

- Hispanic or Latino
- Not Hispanic
- Unknown

Race

- Native American
- Asian
- Black
- Pacific Islander
- White
- Other
- Unknown

How did you hear about us? _____

Mother's (or Guardian) First Name _____ Last Name _____

Mother's DOB _____ (We must have this to register your child)

Address _____ Home Phone _____

City _____ State _____ Zip _____ Work Phone _____

Employed By _____ Address _____

Father's (or Guardian) First Name _____ Last Name _____

Father's DOB _____ (We must have this to register your child)

Address _____ Home Phone _____

City _____ State _____ Zip _____ Work Phone _____

Employed By _____ Address _____

Name of Family Doctor _____ Phone _____

Address _____ City _____ State _____ Zip _____

Name of Dentist _____ Phone _____

Address _____ City _____ State _____ Zip _____

Email address: _____

REQUIRED INFORMATION

ANY KNOWN ALLERGIES? _____

ANY KNOWN SPECIAL NEEDS OR HEALTH ISSUES? _____

ANY ACTIVITIES YOUR CHILD MAY NOT ENGAGE IN? _____

ANYONE UNAUTHORIZED TO PICK UP OR VISIT? _____

FIRST AND LAST NAME

In case of EMERGENCY, we should contact the following person(s) if parents cannot be reached:

(Please list names in order you would like them to be called)

A. _____ Phone _____ Relation _____

B. _____ Phone _____ Relation _____

C. _____ Phone _____ Relation _____

D. _____ Phone _____ Relation _____

Authorized person(s) to take child from site:

(You MUST list anyone who may pick up your child, including parents or guardians and emergency contacts)

A. _____ Relation to child _____

B. _____ Relation to child _____

C. _____ Relation to child _____

D. _____ Relation to child _____

Please list any additional names on an additional sheet of paper.

Please speak with the Director if there is a person that is NOT authorized to pick-up or see child.

GENERAL HEALTH QUESTIONS

Medication, if any: _____ Possible side effects: _____

Will this medication be taken while he/she is at Preschool? Yes No

Please note, it is the parent's responsibility to supply the staff with the medication paperwork and directions.

Any recent operations, accidents, broken bones, vision or hearing conditions, or illnesses we should be aware of? _____

Any special devices used (glasses, hearing aids, crutches, etc.)? _____

Date of last tetanus shot _____

Names and ages of child's brothers and sisters: _____

Does your child have any fears we should be aware of? (insects, water, heights, animals, etc.) _____

Has any event occurred that could cause an emotional concern that we should be aware of? (Death in the family, divorce, etc.?) _____

Any known intolerance to food, insect bites/stings, or other factors that result in medical reaction? Please provide us with clear instructions in the event of an exposure to the factor.

**Please put
a recent
photo of
your child
here.**

MEDICATION PERMISSION AND COMPETENCY

I _____ have determined that the YMCA staff is competent to give or apply medication to my child(ren). I understand that YMCA has the responsibility to assess the ability of staff to give or apply medication safely and may give or apply medications to my child.

Parent Signature: _____

Date: _____

AUTHORIZATION FOR EMERGENCY MEDICAL CARE

I (we) expect to be notified at once in case of accident or illness to my/our child; I/we will make arrangements for medical care of my/our child with the physician or hospital of my/our choice; If I/we cannot be reached to make the necessary arrangements, I/we hereby authorize the YMCA to contact:

Dr. _____ at _____
ADDRESS PHONE

or the nearest hospital for emergency medical treatment of _____
CHILD'S NAME

Furthermore, I/we certify that my child is, to my/our knowledge, in good health and free of disabilities that would endanger him/her or other children in the YMCA programs.

Parent's signature _____ Date _____

Parent/Guardian Permission: Please initial each box and sign below

My child has permission to swim in water that does not come above their chest area during preschool.

I give the YMCA, its nominees, agents and assigns, unlimited permission to use and publish testimonials, photos, videos, etc. for purposes of advertising and/or education.

I received the Preschool Parent Handbook booklet & Description of Services for the Sarpy YMCA Preschool Program

Parent Signature: _____ Date: _____

Preschool Payment Agreement:

Monthly payments are due on the 25th of each month, preschool payments are always taken a month in advance. Payments are due each month in full. A maximum of two days can be attended if you have not paid your monthly payment. If payment has not been made by the third day your child will not be able to attend until the payment is made.

Late Pick-up Policy

Preschool Dismissal is at 11:30am or 2:30pm (depending on which class your child attends), we will give you until 11:35 or 2:35 to pick up and sign out your child. After that time we will begin to charge you 1 dollar per minute that you are late. This late fee will need to be paid before leaving the building the day of the late pick-up. We understand that things come up and sometimes you are running late, we would greatly appreciate a phone call during those times.

Scheduled Payments: Please initial each box and sign below

All preschool participants will be set up with automatic payments at time of registration. Payments will be drafted on the 25th of the current month for the following month's tuition.

- I give the Sarpy YMCA and the YMCA of Greater Omaha permission to draft my bank account or credit card per terms outlined on this form. I understand that my account will be drafted each month and if my draft is returned unpaid I will be responsible for the payment amount and any penalties incurred.
- BANK DRAFT AND PRESCHOOL CANCELLATIONS MUST** be submitted to the YMCA in writing prior to the 25th of the current month in order to avoid being drafted the following month. The YMCA will notify you of any changes to the draft. Your preschool enrollment fee is continuous until you stop it.
- I have read and understand the Late Pick-up Policy and I give permission for my card be charged.

Parent Signature: _____ Date: _____

Receipt of DHHS Parent Information Brochure

Child Care Program Name: _____

Enrolled Child(ren)'s Names: _____

Parent/Guardian Names: _____

Parent/Guardian Signature: _____ Date: _____

Everything before this page must be turned in, along with immunizations & a recent picture, for registration.

Everything after is for you to keep for your reference.



Description of Services

The Sarpy Community YMCA's licensed programs strive to give all kids the opportunity to discover who they are and what they can achieve. We offer a variety of enrichment activities that help each participant learn, grow, and thrive. Youth participate in small, age-appropriate groups where they build self-esteem and learn new skills. Our experiences are built on the Y's core values of caring, honesty, respect, and responsibility.

Day/Hours of Operation:

Sarpy Community YMCA Preschool: Mon-Fri 9:00am to 2:30pm

Ages of Children Served: 3-5 year olds

Special Services Provided

Swimming: Each class will swim 1 to 2 times per month.

Field Trips: We will take 2 field trips per year (Fall & Spring).

Parents Expectations

Parents are expected to be involved in the quality experience

- Complete needed paperwork and provide up to date immunization records
- Share concerns or comments with program leadership
- Communicate any changes in health, behavior or other areas that might impact the children

Location Information

Sarpy Community YMCA
1111 E. 1st Street
Papillion, NE 68046
402-339-9861

Preschool Coordinator: David Castillo
Program Director: Nicole Parker
Executive Director: Katlin Wilson
CEO/President: Chris Tointon

Licensed Regulations and contacts can be obtained by visiting the DHHS website, <http://dhhs.ne.gov>.

Child Development Program

Our Child Development Program includes the following activities:

- Indoor & Outdoor activities
- Opportunities for individual and group times
- Opportunities for children to read and explore books
- Opportunities for socialization

- Fostering language and social development by talking and interacting with children and modeling appropriate language and behavior.

Center Policies

Exclusion of Ill Children

In the event that your child becomes ill ("ill" defined as a temperature of 100°F and/or contagious symptoms such as vomiting, flu-like symptoms, pink-eye, contagious rash, etc), they may not return until they are symptom free for 24 hours. They must also be fever free for 24 hours, without the use of fever reducers. If your child becomes ill during program hours, you will be notified and requested to pick up your child immediately. This will help us minimize the spread of illness throughout our preschool and building. Please call the preschool office, 402-339-9861 and leave a message, to notify us when your child will be absent.

Fees

All preschool participants will be set up with automatic payments at time of registration. Payments will be drafted on the 25th of the previous month for the upcoming month of preschool. Preschool payments are always taken in advance. Payments are due in full each month. A maximum of two days can be attended if the monthly payment has not been made. If payment has not been made by the third day your child will not be able to attend until the payment is made. If you need to stop your preschool payments, we need to be notified in writing by the 25th of the month for the following month.

Attendance and Pick Up

Only people authorized by the parent may pick up your child from the program. I.D. will be requested from anyone new or unknown picking up your child. In an emergency situation parents may notify the Preschool Director that someone other than an authorized person will be picking up their child. Children must be picked up from the program on time, or late charges will apply.

Termination of Care

We will make every attempt to work with children and teach appropriate behavior however we will suspend or terminate children as a last resort. We have the right to suspend or expel children from our program if they or their families threaten safety or interfere with the sustainability of a quality program.

Grievances, Questions and Concerns

The Preschool Coordinator is your primary contact for all information or any questions you have. We strongly encourage and invite parental participation and communication. Parents are invited and encouraged to visit the program anytime during the hours of operation, unless parental contact is prohibited by a court order. If you have any questions, concerns, or grievances that you feel have not been addressed by the Preschool Coordinator, please contact the Program Director.

Sarpy YMCA Preschool Parent Handbook

Welcome

Welcome to the Sarpy YMCA Preschool! We are excited that you are considering our school or have already made the decision to enroll. This handbook was created to help you understand some of the most important policies and procedures in our preschool and how you can help your child succeed this year.

Preschool Curriculum and calendar:

Here at the Sarpy YMCA preschool- We offer *Creative Curriculum GOLD®*. With *Creative Curriculum GOLD®*, we learn through play, sensory, discovery, and imagination. A typical school day involves rotating through our five centers: Library, Math, Dramatic play, Art and Gym/Pool.

Gold Standard Assessments:

Each student will be assessed 2 times during the school year according to the *GOLD* Teaching Strategies. We will also host parent/teacher conferences twice a year to discuss the assessments and your student's progress in preschool. In addition to these formal progress reviews, we are happy to meet informally anytime to discuss your child's needs. If we have a student who needs more attention in a certain area, the teacher will work alongside the parent in a partnership to help identify ideas and solutions to ensure that the student has a successful year in preschool.

Spectrum Math:

Spectrum Math provides specific support in skills and standards that your child is learning in the classroom. They will be learning skills such as comprehensive, age-appropriate activities to prepare for the year ahead. Subject-specific practice to reinforce classroom learning. Skill-specific practice to enrich and enhance educational concepts and preparation titles to support test taking skills.

Handwriting Without Tears:

Handwriting Without Tears® (HWT) is a fun way to learn our letters and numbers. Through HWT students learn about "Mat man", "BIG line", "little line", "BIG curve" and "little curve"—this program is fun-to-teach and easy to learn, making the mastery of handwriting a joyful experience for all involved. With this program in place, your child will start to know their letters and numbers within the first month of school!

Themed Lesson Plans:

The Sarpy YMCA preschool offers weekly themes and incorporates the theme into our daily activities, crafts, stories and more. We go on treasure hunts, look for bugs, ride in Santa's sleigh, and find the classroom leprechaun...just to name a few of the fun activities we do during various theme weeks! We believe that children learn best through play and imagination.

What make the Sarpy YMCA Preschool Special?

Here at the Sarpy YMCA Preschool we have two great assets that no other preschool in the area offers: A full size gymnasium and zero-depth-entry pool. Having these two great features encourages healthy lifestyles for our preschoolers and allows us to extend our learning opportunities outside of the classroom. We have Physical Education (PE) every week and swim-time as a class at least once a month. Whether for a special swim day or just a daily visit, we encourage parents to get involved in any way that their schedule allows! Parent volunteers are needed every time we swim as a class. We need two parent volunteers, per class, to swim on scheduled days.

Class Dojo:

ClassDojo is an application that will be used in our program and is available on all platforms. We will be using it to communicate with you: we can instantly share messages, updates and photos from class. It's the easiest way for you to see how your student is doing at school and to get in touch with their teacher.

Preschool Swim Days:

MWF Morning- 11:00-11:30am – Wednesday 1x per month
MWF School Day- 2:00-2:30pm- Wednesday 2x per month
M-F School Day – 2:00-2:30pm- Wednesday 2x per month
T/TH Morning- 11:00-11:30am – Thursday 1x per month
T/TH School Day- 2:00-2:30pm – Thursday 2x per month
T/TH Afternoon- 2:00-2:30pm- Thursday 1x per month

Preschool Gym Days:

MWF Morning and School Day- Every Wednesday
T/TH Morning, Afternoon, and School Day- Every Thursday

State Licensing

We offer licensed preschool programs which are monitored by the Nebraska DHHS State Licensing Department. Our childcare is required to meet health, safety and programming standards which include First aid, CPR, and additional annual training. All employees of licensed centers are required to submit a criminal background check and must meet specific education, experience and/or training expectations to achieve their teaching qualifications.

Ratios:

4-5 year old Classes: Whether in the 3 day per week or 5 day per week program, this preschool age group operates under the 12:1 student-to-teacher ratio

3 year old Classes: This preschool age group has the opportunity to begin classes on a 2-day per week schedule with a 10:1 student-to-teacher ratio

Our class ratios, in combination with our Creative Curriculum and themed programming, give our teachers 1-on-1 time with each student during center-time to help them learn and grow.

We also have Teacher Aids on site to assist our teachers in order to provide the best learning environment for every student.

Registration: \$60:

Our registration fee is \$60, which guarantees your enrollment in the registered class. It is due at the time of enrollment and is **NONREFUNDABLE**.

Preschool Payment Agreement:

All preschool participants will be set up with automatic payments at time of registration. Payments will be drafted on the 25th of the current month for the future month's preschool dues.

Preschool payments are always taken one month in advance. Payments are due each month in full. A maximum of two days can be attended if you have not paid your monthly payment. If payment has not been made by the third day your child will not be able to attend until the payment is made. If you need to stop your preschool payments we need to be notified in writing by the 25th of each month.

Class Choices:

Morning or School Day	Class information	Price (Monthly)	Registration Requirements
Morning Option	3 year old class Tuesday/Thursday 9:00am-11:30am	M: \$80 NM: \$110	Child must be 3 years old by August 31 st and potty trained.
Morning Option	4 & 5 year old class Mon/Wed/Fri 9:00am-11:30am	M: \$120 NM: \$170	Child must be 4 years old by August 31 st .
Morning Option	3 year old class Mon/Wed/Fri 9:00am-11:30am	M: \$120 NM: \$170	Child must be 4 years old by August 31 st .
School Day Option	3 year old class Tuesday/Thursday 9:00am-2:30pm	M: \$175 NM: \$225	Child must be 3 years old by August 31 st and potty trained.
School Day Option	4 & 5 year old class Mon/Wed/Fri 9:00am-2:30pm	M: \$265 NM: \$335	Child must be 4 years old by August 31 st .
School Day Option	4 & 5 year old class Mon - Fri 9:00am-2:30pm	M: \$365 NM: \$415	Child must be 4 years old by August 31 st .
Afternoon Option	3 year old class Tuesday/Thursday 12:00-2:30pm	M: \$80 NM: \$110	Child must be 3 years old by August 31 st and potty trained.

Late Pick-up Policy

Preschool Dismissal is at 11:30am or 2:30pm (depending on which class your child attends), we will give you until 11:35 or 2:35 to pick up (unless preapproved by the director) and sign out your child. After that time we will begin to charge you 1 dollar per minute that you are late. This late fee will need to be paid before leaving the building the day of the late pick-up.

We understand that things come up and sometimes you are running late, we would greatly appreciate a phone call during those times.

Discipline – Think Space

We use positive redirection to deal with all student issues. We separate the child from the situation to get them focused on something else while giving them space to think more clearly and to console them if they are upset. This designated Think Space is in the classroom, but in areas where the child has the opportunity to have space to think of what just occurred and of potential solutions. When this child is ready (typically no more than 1 minute x Child's age) the teacher talks to them about the situation that occurred and discusses solutions with the student. The teacher is a guide to assist the student in coming up with solutions but allows the student to come up with their own solutions to problems as independently as possible.

Sick Policy:

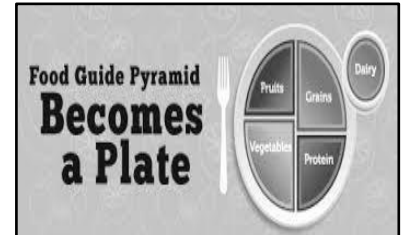
In the event that your child becomes ill ("ill" defined as a temperature of 100°F and/or contagious symptoms such as vomiting, flu-like symptoms, pink-eye, contagious rash, etc.), we ask that you keep your child home for at least 24 hours after all symptoms have subsided. This will help us minimize the spread of illnesses throughout our preschool and building. Please call the preschool office at (402)339-9861 and leave a message, to notify us when your child will be absent.

Bathroom Policy:

It is our expectation that all students enrolled in our preschool are potty trained by the first day of school. In the event that your child was to have a bathroom accident during the school day the teacher and preschool director or other staff will take the child to the restroom and allow your child to change their clothes. Your child's soiled clothes will be put in a bag, in their backpack, and a phone call to parent/guardian. Please provide a change of clothes for your child that stays in your child's backpack at all time for incidents like this.

Snacks:

Parents are expected to participate in providing classroom snacks that are **PEANUT FREE** for their student's class. Your child's snack schedule will be on a 10-12 school-day rotation. Snack day assignments will be noted on a monthly calendar. Per state regulations, snacks for preschool need to contain 2 of the 5 major food groups.



Lunch:

As a state licensed facility, we must follow certain guidelines especially regarding healthy meals. If your child is enrolled in our School Day option, the parents are required to pack a healthy **PEANUT FREE** lunch each day for their child. Lunches must contain 4 of the 5 major food groups to meet state guidelines.

What to bring to preschool:

Your child will receive a monthly calendar, on this calendar you will find the important information about what is going on each day/week/month in your child's class.

- **Apparel:** Students should wear socks and tennis shoes every day. This ensures they are safe and comfortable throughout the day and can participate in all scheduled activities. Sandals, Flip-Flops, etc. are not appropriate shoe attire at Preschool.
- **School Supplies:** In an effort to keep our preschool affordable for all and reduce some of our overhead costs we ask that each preschooler bring the following supplies with them the first week of school:
 - 1 Box of tissues
 - 2 Glue sticks
 - 1 Box of 24 crayons or 1 pack of markers
 - 1 Box of dot markers
 - 1 Container of Clorox wipes
 - 1 Paper plates
 - 1 White card stock

Field Trips:

Preschoolers will go on 2 field trips a year. Both field trips will require parent transportation, due to state regulations and YMCA Policies there will be no transportation provided by the Sarpy YMCA Preschool. All field trips will be announced at least two weeks in advanced.

Preschool Holiday Parties (& Parent Volunteers needed)

We will celebrate 4 holidays this year as your child attends preschool via a Holiday party and corresponding themed activities: Halloween, Thanksgiving, Christmas, and Valentine's Day. All of these parties are made possible through parent support – volunteering and participation. Sign-ups will be posted 2 weeks prior to the party by your student's teacher. We are excited for you to get involved! Parents are also welcome to visit or volunteer in the classroom on "regular" classroom days as well.

Programs:

- **Christmas Program:** Each school year we will host a Christmas program for all our preschoolers and families. We will perform several songs together as a whole preschool and have a magical night.
- **Preschool Graduation:** Our preschool graduation is a brief ceremony that celebrates our preschoolers who are ready to transition into Kindergarten. Graduation will be held in May Location TBD.

This concludes the Sarpy Community YMCA Preschool Program handbook information. This is not intended to be all-inclusive, but does highlight the key need-to-knows about the program. Below you will find additional information about other YMCA programs that you may wish to have your child participate in. We are so excited that you have selected us to assist in the growth and development of your child through our program.

Other YMCA Programs

Do you need something for your Preschooler to do when they don't have class?

Our Early Education Department at the Sarpy YMCA offers many classes that will keep your child active throughout the year. In the fall and winter months, we offer Messy Art Classes, Gym and Swim, Little Dance, and Tumbling. Please look in your child's back-packs at the end of each month for a flyer from our Early Education Department.

Wanting to add a little more fun and activity to your child's day?

We also offer preschool swim lessons, through our aquatics program. These lessons are **only** offered to the children enrolled in our Preschool Program. We offer Monday/Wednesday and Tuesday/Thursday classes for whichever class your child attends.

Need more information?

Schedule a tour or call to speak with the Early Education Coordinator.

Coordinator: David Castillo

Phone: 402-339-9861

Email: dcastillo@metroymca.org

Licensed Child Care

You have chosen to use a licensed Child Care provider for the care of your child or children.

According to Nebraska State law (Neb. Rev. Statute 71-1909), the licensing and regulation of Child Care programs exists to protect children and to assist parents in making informed decisions about the enrollment and care of their children in Child Care programs. These licensing and regulatory responsibilities are within the Department of Health and Human Services (DHHS).

Nebraska Law requires anyone providing care to four or more children from different families, for compensation, to be licensed.

The Types of Licensed Child Care in Nebraska are:
Family Child Care Home I
Family Child Care Home II
Preschool
Child Care Center
School-Age Only Center



Roles and Responsibilities of Child Care Licensing

The roles and responsibilities of DHHS Child Care Licensing staff are to ensure that programs are providing proper care for and treatment of the children they serve, and that the care and treatment are consistent with the child's physical well-being, safety, and protection.

Licensed Child Care programs are encouraged to involve you. We urge you to let your Child Care provider's staff know of any concerns. There may be situations where you believe that the program is not responding to your concerns or may not be meeting state licensing standards. This brochure,

which Child Care providers are required to share with you, provides information that might be helpful in those situations. Please complete the receipt section and return it to your Child Care provider. This will be kept with your child's records.

Responsibilities of Licensed Child Care Providers

Licensed Child Care providers should:

Comply with child care regulations for their license type at all times.

Obtain and maintain accurate records for children they have in care, such as Enrollment Forms, Parent Information Brochure Receipts, Immunization Records and Medication Administration records.

Keep accurate and up-to-date records for their license and staff members. Report changes to Child Care Licensing and complete required paperwork to reflect changes.

Allow access to their licensed facility when children are in care at all times to parents, Child Care Licensing representatives and the Fire Marshal.

Develop policies and procedures for their programs.

Communicate with families their needs and concerns for the children in care.

Contact Child Care Licensing with any question or concerns they may have.
800-600-1289
402-471-9278 or
dhhs.ne.gov/publichealth/Pages/crl_childcare_childcareindex.aspx

Expectations of Child Care Consumers

As a consumer of Licensed Child Care you should:

Read thoroughly all the information your provider gives you.

Complete your Child's Record Forms and return to your provider before your child begins care. Review and update these records as needed.

Supply your provider with your child's immunization records and keep them updated as needed.

Sign and date the receipt of this Parent Information Brochure for Licensed Child Care and return it to your provider before your child begins care.

Talk to your Child Care provider regularly to address needs and concerns for your children in care and as a parent.

Be informed of the child care regulations. Make sure you know what your licensed child care provider is regulated to do or not do.

Contact Child Care Licensing with any questions or concerns you may have.
800-600-1289
402-471-9278 or
dhhs.ne.gov/publichealth/Pages/crl_childcare_childcareindex.aspx



Contact Information for Child Care Licensing

The following information may be of help in gathering information about Child Care Licensing and includes a mailing address, phone numbers and websites.

For questions regarding Child Care Licensing:
800-600-1289 (toll free)
Child Care Licensing
Department of Health and Human Services
PO Box 94986
Lincoln, NE 68509-4986
dhhs.ne.gov/publichealth/Pages/crl_childcare_childcareindex.aspx

Review or request a copy of Child Care Licensing Regulations:

dhhs.ne.gov/Pages/reg_1391.aspx
Phone: 800-600-1289

Request copies of Compliance Reviews, the results of Licensing visits to the provider:

Douglas, Sarpy, Washington, Cass
County—402-595-3343
All other counties—800-600-1289

Review Negative Actions:

dhhs.ne.gov/publichealth/Pages/crl_monthlydisciplinereports.aspx

Make a complaint:

dhhs.ne.gov/publichealth/Pages/crl_childcare_complaints.aspx
Phone: 800-600-1289

Review or request a roster of Licensed Child Care Providers:

dhhs.ne.gov/publichealth/Documents/ChildCareRoster.pdf

Phone: 800-600-1289

Additional Resources

These resources may be of additional interest to you.

Child Abuse/Neglect Hotline
800-652-1999

Child and Adult Care Food Program:
800-731-2266
www.education.ne.gov/NS/cacfp/index.html

Child Care Subsidy (ACCESS Nebraska)
accessnebraska.ne.gov

Nebraska Dept of Health and Human Services
dhhs.ne.gov

Nebraska Immunization
dhhs.ne.gov/publichealth/Pages/immunization_index.aspx

State of Nebraska
nebraska.gov

Child Care Licensing
dhhs.ne.gov/publichealth/Pages/crl_childcare_childcareindex.aspx

National Children's Coalition
teenzen.org



Division of Public Health

PARENT INFORMATION BROCHURE FOR LICENSED CHILD CARE

